



NWHC Aggie Moms Club  
Board Meeting  
Tuesday April 7, 2020

<b>Call to Order</b>	<b>Kara Merkel</b>	Called to order 6:37
<b>Invocation</b>	<b>Becky Schultz</b>	Invocation given
<b>Attendance</b>	<b>Members Present</b>	Kim Zapalac, Karyn Friesen, Kiersten O’Malley, LaDonna Nobbe, Tammy Woodeshick, Dawn Soukup, Martha Vehlewald, Kathy Ashmore-Hemann, Sue Robinson, Ramona Stehle, Anne Cline, Bonnie Vogt, Melinda Avilas, Laura Lawhon, Melissa Ross, Rhonda Steubing, Rebecca Schultz, Kara Merkel, Wendy Shair, Melissa Gardner, Samantha McGee, Jennifer Clark, Chrissy Spring
	<b>Members Absent</b>	Melissa Weldon, Dena Peavler, Sarah Ross, Mary De Vos, Lucy Davis, Denise Hutton, Diane Cameron, Jessica Orbe, Pat Thompson, Tina Carroll, Olga Bautista
<b>Welcome Minutes</b>	<b>Kim Zapalac Tammy Woodeshick</b>	
<b>Treasurer Report</b>	<b>LaDonna Nobbe</b>	Motion Melissa Ross, Laura Lawhon Second. All in favor Ladonna asked about smile.amazon.com
	<b>Beginning Balance</b>	\$21,058.56
	<b>Total Income</b>	\$ 1,565.01
	<b>Total Expenses</b>	\$ 1,792.66
	<b>Net Income</b>	\$ (227.65)
	<b>Current Bank Balance</b>	\$20,830.91
<b>Membership Report</b>	<b>Dawn Soukup, Melissa Weldon &amp; Martha Vehlewald</b>	Total 246 members for 19-20. 10 have signed up on line this year so far. We are discounting membership until the end of May. We will revisit this at the May board meeting.  Dawn Soukup is also handling the votes for the Student Organization donations. Look closely at the list. The name of your organization/club may be different that you think. All board and committee members get 6 votes instead of the 3 votes that paid members get.
<b>Ways &amp; Means Communication</b>	<b>Melinda Avilas Laura Lawhon, &amp; Melissa Ross</b>	Laura Lawhon will send out email reminder about voting each week. The email should include the organization number for each group that visited out club.



NWHC Aggie Moms Club

Kiersten O'Malley asked that home page be changed to reflect that events are only cancelled until May instead of until fall.

Melissa Ross will post about Kendra give back day. Two-day sale online. April 16-17 will be the dates, so there is time for gifts to be mailed in time for Mother's Day.

**Programs**            **Kathy Ashmore-Hemann**

**Boutique**            **Sue Robinson, Ramona Stehle & Dena Peavler**

Karyn Friesen volunteered to spearhead the virtual boutique. No Crafty Mom update at this time.

**Social Events**      **Tina Carroll & Chrissy Spring**

**Care package Hospitality**      **Kathy Hemann Anne Cline**

Nothing to report at this time. LaDonna mentioned that the soda was still in the closet for the May meeting if we have one.

**Spirit of Service**      **Olga Bautista**

Nothing to report at this time. Melissa Ross stated that the group collecting sheets and bedding is not doing anything actively right now. We are still taking donations.

**Publicity**            **Bonnie Vogt**

Sent info that we are staying home to be safe. Kara Merkel mentioned that the Kendra Scott event needs publicity. Also new moms are welcome to join.

**Discussion**

The communication about who were going to visit our club were mentioned on the Facebook page. Kathy asked that an email be sent out identifying the clubs who were willing to come to our club. Kim put together an email about voting again next week. Laura confirmed that there were 7 different groups that visited our meetings. Laura mentioned sending an email reminder weekly

Rhonda Steubing reported that the projections from the university for endowments matched what she had calculated with 3 full scholarships from the NWHC endowment, and 1 partial with the remainder of the funds from our general fund. The projection was the endowment would cover 4 full scholarships. \$500 from general fund to round out the rest of the endowment. The university needs to know the names by July 1<sup>st</sup>.

LaDonna Nobbe asked when she needs to send the \$\$ to the university? Does she wait until the endowments pay out? Do it before



### NWHC Aggie Moms Club

the year is closed out, May 30<sup>th</sup> so it is on this fiscal year. LaDonna will talk with Rhonda Steubing to get specifics for fund distribution.

Melissa Ross motioned to cover the \$500 short fall in the endowment to cover the 4<sup>th</sup> Scholarship. Ramona Stehle seconded.

Crafty Moms – There are trees and partial trees in storage. Becky Schultz has no other items at home. There are several tops without bottoms that need to be built. There are 8 finished that need repairs. Karyn and Becky will get together and work out what can be done to finish the parts and pieces.

New business: Tax free day. LaDonna Nobbe motioned that we use trivia night for our tax-free day. Ramona Stehle seconded. All approve Ramona seconded.

President's raffle. Extend or refund. We have collected approximately \$300 total in raffle tickets. Group discussion leaned toward refunding the \$\$\$. When we approach those, who purchased we can ask them if they would prefer a refund or let us keep the \$\$\$ as a donation. Kim Zapalac will be handling the calls to ticket purchasers.

Kiersten O'Malley motioned that we cancel the President's Raffle for the 19-20 fiscal year with the option to purchasers to receive a refund or to donate the \$\$\$ to the club. Becky Schultz seconded. All approved.

Karyn Friesen brought up the idea of having the Pres-elect being responsible for oversight of communications. This would be a change of the bylaws.

How are we doing the drawing for book awards for May? The box is in the closet at the distributor.

Virtual Boutique: We will be selling Pillows, frames, bulletin boards, and insulated bags

We can charge a percentage as a convenience fee for credit card transactions. Ladonna Nobbe suggested that the fee be between 3.5% and 4%. Discussion about fees in the event that postage is off as well. LaDonna Nobbe asked if it was an issue to start charging a convenience fee for credit card charges during this fiscal year. LaDonna Nobbe also asked about what has to have tax paid on it. Jennifer Clark mentioned that the convenience fee would also be



#### NWHC Aggie Moms Club

taxed. Karyn Friesen mentioned that the majority of the Aggie mom clubs are charging convenience fees on credit card purchases. Jen mentioned that we should factor the fees into the price. Kim Zapalac stated that people are used to paying convenience fees for credit card purchases and are willing to pay them for the convenience of using their credit card. LaDonna Nobbe asked if we would be tracking the fees separately. The treasurer will need to be diligent in keeping track. We will need to post signs that state we are now charging a convenience fee this as well. All our forms that we use need to have the convenience fee stated on them.

Kiersten O'Malley motioned that all future credit card transactions for boutique items from this point forward have a convenience fee of 4% added, and that the convenience fee be added to membership fees as of May 1<sup>st</sup>. Seconded by Karyn Friesen. All approved

The sales tax amount on boutique items is included in the price we are charging. The tax is charged on shipping and handling

Boutique Refund policy: no refunds, unless damaged. And offer advice on how to repair if needed. All sales final. If there are any one offs that are a big issue, we will handle them separately.

Summer mixers: Kiersten O'Malley will host one. Tammy Woodeshick will also host one. One more to be selected later. Dates to be determined later as well. Kara Merkel asked for everyone to think about who else might be able to host a summer mixer. LaDonna Nobbe may be able to. Martha Vehlewald may also be able to. Melissa Ross is a possible as well.

Board position updates: Secretary, 2 Boutique and 1 membership. The majority of the committee positions need to be filled as well: parliamentarian elect, Historian, Fall Fundraiser chair, Traditions liaison, Treasurer elect.

Melinda Avilas share that she has someone in mind for the fall fundraiser. Jessica Orbe as the spring fundraiser. Christine Waite is still interested in being on the boutique committee. Karyn Friesen asked if we could keep adding members after the May meeting. The voting positions are voted on the committee positions are appointed by the president so yes committee members can easily be added after the May meeting. The committee members are more fluid. Tangy Belland talked about wanting to help with fundraising in some way.



NWHC Aggie Moms Club

Tammy Woodeshick offered to make masks out of the cotton buttoned down shirts in storage. Might be a good way to use them. Melissa Ross motioned that we make masks out of the shirts. Ladonna Nobbe seconded.

Ladonna Nobbe donated a roll of raffle tickets to the club for next year.

**Meeting  
Adjourned**

Motion to adjourn Karyn Friesen, Becky Schultz seconded. All approved.